

RESOURCES

Social networking sites

www.facebook.com
www.myspace.com
www.twitter.com
www.tecnorati.com
www.ning.com
www.youtube.com
www.ziggs.com
www.jigsaw.com
www.spoke.com
www.linkedin.com

~Caution: Many employers **now** check social networking sites and may review your profile prior to an offer.

Contacts:

www.zoominfo.com
www.pipl.com
www.linkedin.com

Search Engine Searching:

www.google.com
www.yahoo.com
www.exalead.com
www.live.com
www.altavista.com

Job Boards:

www.monster.com
www.careerbuilder.com
www.hotjobs.com
www.topsusajobs.com
www.beyond.com
www.intelligencecareers.com
www.latpro.com
www.jobsintrucks.com
www.ehscareers.com
www.ritesite.com
www.execunet.com
www.ladder.com
www.healthjobsusa.com
www.jobsinlogistics.com
www.jobsinmanufacturing.com
www.allretailjobs.com
www.craigslist.org
www.backpages.com

*largest network of specialize sites
Security clearance & defense jobs
Spanish professionals or bilingual*

*Environmental & safety professionals
Executives jobs over 100K
Executives jobs over 100K
Jobs over 100K
Health & medical jobs
Logistics, Transportation & Distribution
Manufacturing jobs
Retail Jobs
All jobs
All jobs*

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Taking from - Tools, tips and techniques:

Sample ~ Greeting card:

Hi Recruiter's name

I hope that you are going to have a wonderful day. I know that you have a lot of resumes to review for the position of _____

But I know that you will find the right candidate TODAY!

Sincerely,

Your full name

623-111-2222

Email:

Title: (preferably use the same job title of the vacancy)

Hello. Hiring Manager's name

I hope that you are having a great day today.

I am confident you will interview and hire the right candidate for your opening _____.

Sincerely,

Your full name

623-111-2222

Email:

Title: (preferably use the same job title of the vacancy)

Taken from - Advanced Search Techniques:

- Use niche boards (when applicable)
- Apply for jobs using college/university and alumni boards
- Social networking pages – make private while in job search mode
- Build network contacts of people who could help or hire you
- PCM – Person Contact Marketing (create a “calling” card for yourself)
- Blog & articles – should be private while in job search mode
- Boolean strings – refer to Resources found on website

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Examples of Search Strings:

"jobs" (AZ OR Arizona) engineer
"jobs" (602 OR 480 OR 623) warehouse
"jobs" (602 OR 480 OR 623) (AZ OR Arizona) warehouse

**performed on Yahoo.com*

Things to remember:

Any keywords in () should be followed by AND OR in the middle

Intitle:jobs OR inurl: jobs (janitor) (AZ OR Arizona)
Intitle:arizona OR inurl:arizona (construction jobs)

**performed on Google.com*

Taken from - Target Search

- *Finding a full-time job should be your full-time focus, you MUST put in the work everyday!**
- You will get out of your job search EXACTLY what you put into it!
 - PD – Personal Development (books, tapes, seminars, music, downloads and etc)
 - Contacts are people who are in a position to hire you or refer you “directly” to the Hiring Authority in a company or business.

The Rope – link

<http://www.ticz.com/homes/users/bob/The-Rope/The-Rope.htm>

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